

Pay by EFT!

You May Be Legally Required To Transfer Child Support Funds Electronically

The Massachusetts Department of Revenue's Child Support Enforcement Division (DOR) has developed a process by which employers can submit child support payments electronically.

Any employer required to withhold and remit child support payments pursuant to M.G.L. c. 119A, § 12(f) for five or more employees must make all child support payments through DOR's Electronic Funds Transfer (EFT) program (830 CMR 119A.5.1).

Once an employer is registered as a mandatory participant in the EFT program, the employer may not withdraw from the program even if the number of employees for whom the employer is required to withhold and remit child support payments decreases to less than five.

What Are The Benefits Of Using EFT?

- Easy to use
- Eliminates checks, processing errors, & lost checks
- Eliminates mailing time & postal costs
- All payments are sent to one payment location
- Reduces phone inquiries

How Does EFT Work?

1. Your company transmits the payment and remittance information to your financial institution. Typically, the data is transferred via modem to your financial institution (ACH credit).
2. Your financial institution creates the ACH entries required to transfer child support withholdings via the ACH network to the financial institution that DOR's payment processing center uses to collect the funds.
3. DOR's payment processing center will collect your information and funds for processing electronically.

How Do I Register To File By EFT?

To register for mandatory or voluntary participation in DOR's EFT program, employers must obtain an EFT manual and submit the registration along with required identifying information for each employee as set forth in the Massachusetts Child Support EFT Manual. For more information contact:

MA CSL Attn: EFT/EDI Assistance
300 Crown Colony Drive, Suite 500
Quincy, MA 02169

Phone: 617-471-6877, extension 15

Important Reminder Regarding New Hires:

Reporting New Hire and Independent Contractor information is required by 830 CMR 62E.2.1. Our website, www.mass.gov/cse, provides detailed information as to who must be reported, when new hire reports must be sent and what details must be included.

To assist you in simplifying the reporting of new hires, we have created a secure web site so you can submit your new hire information online. Online New Hire Reporting is easy and eliminates mailing and postal costs, phone inquiries, and processing errors. Over 52,000 employers are registered and regularly using the site.

To learn more, visit our website at www.mass.gov/cse or call 617-626-4154.

